

Minutes
Town of Montague Assessors' Department
1 Avenue A (2nd Floor), Turners Falls, MA
April 13, 2015

Members Present: Paul Emery, Teresa Miner, Betty Waidlich
Staff Present: Laura B. Arruda – Assessing Clerk
Meeting convened 3:30 p.m.

- Approved Minutes of April 6, 2015
Motion to approve made by Ms. Waidlich, Second by Ms. Miner, Vote unanimous
- Approved Executive Session Minutes of April 6, 2015
Motion to approve made by Ms. Miner, Second by Mr. Emery, Vote unanimous

VOTE AND/OR SIGNATURES REQUIRED

- Rescind the vote to appoint Mr. W. David Zagorski, Director of Assessing
Motion to approve made by Mr. Emery, Second by Ms. Miner, Vote unanimous
- Appoint Mr. Douglas McIntosh as Temporary Director of Assessing, effective 4/14/15, Grade G, Step 1, \$30.18/hour
Motion to approve made by Mr. Emery, Second by Ms. Waidlich, Vote unanimous
- Recommend to the Personnel Board to classify Mr. Douglas McIntosh as Temporary Director of Assessing, effective 4/14/15, Grade G, Step 1, \$30.18/hour
Motion to approve made by Mr. Emery, Second by Ms. Miner, Vote unanimous
- Recommend to establish a search committee consisting of Town Administrator, Temporary Director of Assessing; Chair - Board of Assessors; Select Board member; Treasurer/Tax Collector and Town Accountant and an Assistant Assessor to assist in the hiring of the Director of Assessing for the Town of Montague
Motion to approve made by Mr. Emery, Second by Ms. Waidlich, Vote unanimous
- Re-advertise the position of Director of Assessing in the following publications: MAAO website; MMA Beacon; Worcester Telegram; The Springfield Republican; The Greenfield Recorder; Craigslist and social media (Town of Montague Facebook page; Town of Montague website; and Craigslist)
Motion to approve made by Ms. Waidlich, Second by Mr. Emery, Vote unanimous
- Recommend a letter to be sent to the Select Board stating the Board of Assessors have voted to appoint Mr. Douglas McIntosh as Temporary Director of Assessing; voted to begin re-advertising the position of Director of Assessing; and voted to establish the search committee
Motion to approve made by Ms. Waidlich, Second by Mr. Emery, Vote unanimous
- Resignation of Mrs. Betty Waidlich as member of the Board of Assessors, effective April 22, 2015
Mrs. Betty L. Waidlich has decided to not continue with the resignation letter and will do a write-in campaign
- Motor Vehicle and Trailer Excise Recommitment Warrants to Collector
 - Levy 2002 - \$ 40.10
 - Levy 2003- \$ 46.25
 - Levy 2008- \$ 76.25
 - Levy 2009- \$ 41.25
 - Levy 2010 - \$145.00Motion to approve made by Ms. Miner, Second by Ms. Waidlich, Vote unanimous

Meeting Adjourned 4:00 p.m.

Respectfully submitted,

Laura B. Arruda
Assessing Clerk

Minutes approved _____